The minutes from the NCSX IPT meeting of Tuesday, December 14, 2004, 10AM are as follows:

Attendees:	DOE-PSO: DOE HQ: ORNL:	G. Pitonak, J. Makiel, L. Dietrich B. Sullivan J. Lyon
	PPPL:	H. Neilson, R. Templon, J. Levine, W. Reiersen, R. Strykowsky, J. Schmidt, R. Hawryluk, J. Malsbury

1. DOE news (Barry/Sam)

Not much to report. The FY2006 budget info will probably not be released until January 2005.

2. Safety Management (Hutch/Jerry)

A Management Safety Walkthru of the MCWF facility on D-site will be held today. This will include the NCSX Activity Certification Committee as they are in the process of providing independent safety assessment for NCSX fabrication activities.

3. Results/Actions from Dec 7 Lehman reviews (Hutch/Greg)

The review went well and we are now on normal 6 month schedule for follow up Lehman reviews. Draft committee report for comments is expected shortly. The few recommendations such as completing ETC analysis prior to next review, preparation of detailed staffing plans for FY06-07, completing TRC cooling tests ASAP, will be addressed by the project prior to the next review in June, 2005.

4. Planning for next 6 months (Hutch/Ron)

Plans as outlined in the Lehman review presentations remain valid and include major emphasis on MCWF & VVSA production by vendors as well as winding trial activities at PPPL.

5. Project performance thru Nov (Ron/Greg)

Both SPI & CPI remain at or near 1.0 for end of November. We will need to brief Anne next week prior to the holidays so PARS input can be done. No performance issues to address at this time.

6. ECP status & Mgmt Reserve planning (Hutch)

No new or pending ECP's at this time. Contingency remains at \$2.9M (including +\$1.7M from budget). The project will continue to assess risk as we progress thru the year and look for ways to most effectively use these funds to advance work. Plans will be developed around mid-year.

7. Project technical progress (Hutch/Wayne)

Lawton has shipped MCWF patterns to Metaltek. Lawton has expressed concerns that their costs were a bit high (~\$50k). At present, this is an issue for EIO to resolve. TRC assembly has started and progressing in D-site winding facility.

8. Critical Issues list/risk management (Hutch/Wayne)

TRC cooling and shimming schemes are in final development and will be tested during the current TRC assembly work. This trial should yield a tremendous amount of real time data for this critical path work. Extended hours are being worked by the winding team to insure that this work meets schedule milestones.

9. Procurements - status and issues (Templon)

Need to keep procurement staff informed of plans for pending procurement packages so that staff does not get overwhelmed.

10. Next meeting Jan 18, 2005 at 11AM.

PPPL participants will meet in DOE Conference Room B233.

Call-in number for January 18 will be provided.

Thanks for your participation and Happy Holidays. Greg