

**Weekly Meeting Actions Tracking Log
Open Action Items**

Meeting Date	Job	Action	Responsibility	Date of Status	Status
4/11/2008					
	1302/1352	Provide progress payment schedule to Strykowski	Chrzanowski	4/11/2008	
	1416	FMEA needs to be signed	Harris/Cole	4/11/2008	Freundenberg/Batiste/Goranson need to sign
	1806	Station 3 drawings and CSPEC	Harris/Cole	4/11/2008	Forecast is now April 30th - need by them to preclude impacting Station 3 schedule and potential acceleration of the schedule.
	8203	Station 5 drawings out for review.	Brown	4/11/2008	
	8203	Provide lift figure calculations to Viola	Brown	4/11/2008	
	1810	Need real estate for Station 3 in mid-June to support and acceleration of Station 3 activities	Dudek	4/11/2008	Work with Chrzanowski and Viola to develop accelerated turnover schedule
4/4/2008					
	1353 1501/1551 1702/1752 8203	Shortage of designers impacting scheduled work (PF1A design, FDR, Design Integration, etc.)	Chrzanowski & Williams Harris/Cole Dahlgren	4/11/2008	Provide replacement designer either by hiring or utilizing ORNL personnel. Dahlgren provide sketch of PF1-A scheme to ORNL.
	1501/1551 1702/1752	SRDs for both Coil Support Structure and Base Support Structure out for comment	Impacting WBS Managers	4/11/2008	Comments due back April 14th.
		Do not have sufficient stations/ProE licenses to support existing designers	Chrzanowski	4/11/2008	Work with Computer Division to expedite procurements
	1354	Update of SRD and resolution of PDR CHITs	Kalish	4/11/2008	Issue update of SRD and CHIT resolution by April 14th
	1810	Notify DOE (PSO) of specific Station 3 lift requirements - follow-up to informal notification given April 4th	Viola	4/11/2008	Done - continue to follow-up with PSO to ensure everything on track
	1810	Resolve heating/cooling leak issues - assess issue, causes, and mitigation plans	Viola Harris/Cole/Goranson	4/11/2008	Only 13 of 192 hoses had leaks - will replace them. What is plan for addressing long-term reliability issues - how many can we live without? Install shields? Impact on He consumption? Etc.
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	1806	Comments needed on Station 3 drawings	Cole, Brown, Viola, etc.	4/4/2008	Need comments
	1806	Station 2 CSPEC in sign-off	Simmons	4/11/2008	Viola/Levine/Heitzenroeder need to sign.
	1806	Station 5 - need progress milestones	Cole	4/11/2008	Identify progress milestones
	1702	Base Support Dwgs comments overdue	Heitzenroeder	4/11/2008	Need comments - followup w/ reviewers, especially Raftopoulos
	8205	Dimensional Control Plan for Station 3	Ellis	4/11/2008	Need to issue for comment ASAP (NLT than 4/30/2008)
	1601-161	When will we have a PDR for the leads?	Goranson, Heitzenroeder, Ramakrishnan	4/4/2008	Work with ORNL to schedule PDR (Tentatively early June). Also question about routing cooling lines. Need for bleed resistors - peer review scheduled 4/4
	1354	Trim coil - plans to meet FDR date?	Kalish/viola/Neilson	4/4/2008	Working on meeting April 29th FDR date - some discussions on impact of potential changes to supports - adjustability & welding questions. Will FMEA be provided as required for the FDR? Consider delaying FDR one week.
	1803/1805	Delivery for additional wedges	Dudek, Viola	4/11/2008	Original delivery May 9th - however, first wedge expected mid-April. Follow-up with Procurement.
		Need new weld engineer	Dudek	4/11/2008	Receiving resumes