

Weekly Meeting Actions Tracking Log Open Action Items

Meeting Date	Job	Action	Responsibility	Date of Status	Status
4/30/2008					
	3101	Check out thermocouple/heater leads on VVSA #1 by May 30th	Stratton/Neilson	4/30/2008	VVSA # 1 will be moved to vertical in prep for initial Station 3 work at end of May - NEED THIS WORK DONE BY THEN.
4/25/2008					
	1416	Add new task for thermal analysis of MC & LN2 cooling	Harris	4/30/2008	Will add to WAF w/o budget => accept variances. ORNL to suggest mechanism for collectiong charges for unplanned work.
4/18/2008					
	1260	Define path forward for enclosing pyrogel in nomex bats	Goranson	4/25/2008	Work with Benson to define scope of R&D needed and procdures. Provide plan and document in a WAF.
4/11/2008					
	1806	Station 3 drawings and CSPEC	Harris/Cole	4/25/2008	Forecast is now May 6th - need by them to preclude impacting Station 3 schedule and potential acceleration of the schedule. Several more comments expected this week => NEED to issue soon to meet May 6th forecast.
	8203	Station 5 drawings out for review.	Brown	4/25/2008	Being reviewed
4/4/2008					
	1501/1551 1702/1752	SRDs for both Coil Support Structure and Base Support Structure out for comment	Impacting WBS Managers	4/30/2008	Revised 4/23 - now both out for signature on 4/23 - Still not fully signed off. Simmons to follow up.
	1810	Resolve heating/cooling leak issues - assess issue, causes, and mitigation plans	Viola Harris/Cole/Goranson	4/30/2008	Immediate assembly issue is closed (hoses being replaced). NCR to be issued to document immediate fix and longer term reliability issue.
3/19/2008					
	1355 WBS 16	Need progress milestones	Cole	4/30/2008	Identify progress milestones (Increased granularity for Jobs 1901 & 1806 provided)
	1702	Base Support Dwgs comments overdue	Heitzenroeder	4/30/2008	Need comments - followup w/ reviewers