

Weekly Meeting Actions Tracking Log Open Action Items

Meeting Date	Job	Action	Responsibility	Date of Status	Status
5/21/2008					
	1701 6201	Provide list of near term needs from Design Integration to Tom Brown to enable him to plan his work load and priorities	Raftopoulos Heitzenroeder	5/21/2008	
	12XX	Assign new Job number for Nomex Batt job	Strykowski	5/21/2008	
5/14/2008					
	8204	Add items being work on, but not currently budgeted to WAF - adjust ETC	Brooks	5/21/2008	Working on this - will provide greater granularity & adjusted ETC to Strykowski by May 23rd
	8203	Job Managers provide near term support needed from Design Integration for Cryostat/Cryosystems work	Raftopoulos/Heitzenroeder	5/21/2008	Brown to add to WAF when info provided
	1260	Provide interim milestone leading to June 23rd peer review Contact Site Protection to involve them in this job	Cole Neilson	5/21/2008	New Engineer coming onboard (Kevin Shaw) - expect to provide this info by May 30th Site Protection contacted. CLOSE
	1601-161	Ensure that SRD issued for review prior to Paul going on vacation Set up PDR date and review team	Goranson Heitzenroeder	5/21/2008	Initial version of SRD issued. Comments due back by May 23rd. Notice to go out by May 23rd
	1901	Identify additional Risk Mitigation tasks needed	Cole/Heitzenroeder	5/21/2008	ORNL working on this - forecast is to close loop with Phil by May 23rd
	1701 6201	Provide greater ganularity of work that is being performed	Raftopoulos	5/21/2008	Info provided for 1701 on 5/16. Still need info on Job 6201.
5/7/2008					
	1702	Determine how leads will be routed out of Cryostat	Brown/Cole/Goranson	5/21/2008	Working options thru Tom B. & ORNL => expect to have better picture next week.
4/18/2008					
	1260	Define path forward for enclosing pyrogel in nomex bats	Goranson	5/21/2008	Benson working with Cole to develop a plan - will eventually be documented in WAF. However, priority of work (and limited resources) is an issue .
4/11/2008					
	1806	Station 3 drawings and CSPEC	Harris/Cole	5/21/2008	Drawings forecast still May 23rd - fixing some issues with models => still forecast for May 23rd CSPEC - what is reqm't for tolerance for positioning the VV when move for Station 3 - still forecast for May 23rd
4/4/2008					
	1501/1551 1702/1752	SRDs for both Coil Support Structure and Base Support Structure	Dahlgren	5/21/2008	Both Base Support Structure and Coil Support Structures SRDs have been updated and are in signature cycle again.
3/19/2008					
	1355	Need progress milestones	Cole	5/21/2008	Work at ORNL has just begun => will Identify progress milestones within a month (by mid-June)